

**Energy Commission Minutes Draft**  
January 11, 2009, Meeting 4  
Planning and Zoning Conference Room A/B

1. Call to order
  - a. Meeting was called to order at 4:11 pm
  - b. In attendance were Christine Schultze, Phil Wheeler, Ed Hruska, Mike Benike, Jill Mickelson, Rory Lenton, Jay Burke, Doug Holtan, Michael Allen, and Larry Koshire.
  - c. Absent was Michael Wojcik
2. Approval of minutes
  - a. Minutes were approved with the change that Jay Burke was in attendance last meeting.
3. Member review contact sheet
  - a. This will be distributed in the future.
4. Review and Discussion
  - a. Outline Rochester action plan approach to accomplish objective 3 of the Energy Commission ordinance, Local Action Plan (LAP), based on Boulder, Winona, and Ann Arbor action plans
    - i. Discussion took place on which LAP is the best. Discussion between Boulder and Winona took place.
    - ii. Doug presented an executive summary on MCCAG report, and will send out the report to commission members
    - iii. It was noted by Jill Mickelson that the ICLEI membership cost is around \$1700 and will do enough to get us started and on the right direction.
    - iv. A question was raised by Jay Burke about whether or not we were able to piggy back on to the MN funding of the CCS baseline data.
    - v. The ISO 14001 process takes individual sectors and requires businesses in the community to make their own groups.
    - vi. MN Green Step Cities/MPCA Engineers was brought up as a possible way to find staff members.
    - vii. Discussion took place that ICLEI is a better way to measure community baseline measurements than the alternatives, which include ISO 14001.
  - b. Rory Lenton Motioned to Approve ICLEI as the commission's process to measure Rochester's baseline data. Motion seconded by Ed Hruska.
    - i. Discussion took place about how funding for membership would be financed
    - ii. Discussion took place about if the ICLEI was not working out, the commission could change if ICLEI was not meeting the goals or the Commission
      1. Mike Benike noted that if a recommendation to the city council was going to be made, the commission would also need to present follow up steps.
      2. A list of possible partners (major energy users) was compiled (see attached list)

3. It was determined that in order to persuade potential partners a long term strategy would need to be laid out, and a list of benefits of the “Greening” of Rochester as a community would generate (see attached list)
  4. It was noted by Jill Mickelson that when the web site is published the commission members should send in items that they are involved in that would fit with the reducing of GHG.
  5. Jill Mickelson noted that the commission should contact ICLEI regional director Amy Malick to find out what the long term costs of membership are, along with questioning her about possible other startup costs.
    - iii. Motion was amended to approve ICLEI, but to develop a strategy to attract partners in order to secure funding.
    - iv. Motion Carried unanimously
5. Projects/Actions
- a. Phil Wheeler brought up that the EECBG grant needed to be applied for by 1-15-10, but no action was taken, because the commission does not have any projects lined up.
6. Adjournment
- a. Michael Allen motioned adjournment
  - b. Jill Mickelson 2<sup>nd</sup>
  - c. Unanimous

Respectfully Submitted:

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Christine Schultze, Chair

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Date